



## Shelby Township Library

# Internet Use Policy

---

Users of library equipment or wireless connections to access the Internet must agree to follow the Internet Use Policy as outlined below.

1. Any valid card in good standing from any Suburban Library Cooperative library may be used to sign on to any Internet computer. Guest cards are available to any patron 18 years of age or older who is not eligible for a library card and has a valid government issued photo ID.
2. Use of Internet computers is on a first-come, first-served basis and is available Monday-Saturday from 9am-10 minutes before the close of the Library. Computers shut-down automatically and this process cannot be overridden by library staff. Due to the popularity of the Library's public Internet access computers, it may be necessary to limit time spent on a computer.
3. Library staff will provide assistance to Internet users to the extent that time allows. Due to legal and privacy issues, library staff is unable to enter personal, business or financial information on behalf of users. For patron security, computers reboot at the end of each session and will erase all personal information users have saved to the hard drive.
4. Users must follow all state and federal laws while using the Internet.
5. The library complies with Michigan Public Act 212 of 2000 by allowing access to the Internet as outlined in Sec. 6 (1) (b).
6. Parents or legal guardians are responsible for monitoring the Internet use of their minor children.
7. Users are prohibited from using library computer equipment (or personal computers that utilize the wireless or any other library-owned connection) to access, transmit, view or print material that is obscene, pornographic, violent or harmful to minors.
8. The library is committed to providing its patrons an environment that is free of all forms of harassment. All Internet users must respect the rights of other library patrons by observing the rules and regulations as outlined in the *Patron Code of Conduct*.
9. Internet users shall not damage the computer hardware or peripheral units.
10. Users shall not use Internet sites that harass other library patrons, use computers or computer programs to damage a computer's software, alter the computer's settings or infiltrate the library's computer network.
11. The library assumes no liability for interrupted data transmission and does not guarantee the privacy of transactions to users.



## **Shelby Township Library**

12. Users shall not misrepresent themselves as another person nor use another person's library card information to access the computer management system. Violations may result in the suspension of computer privileges and/or library use.
13. Material on the Internet may be copyrighted; users must obey copyright laws. It is the responsibility of the patron to determine if the material is protected under copyright.
14. Violations of this policy may result in the suspension of computer and/or library privileges. Persons whose computer and/or library privileges have been suspended may request a review of the suspension by the Library Advisory Commission.
15. Policy violations may be subject to review by local, state or federal law enforcement agencies.

***Approved by Library Advisory Commission 2/16/16***

***Adopted by Board of Trustees 2/2017***